

# 28th Judicial District Bar

Buncombe County, NC



## Minutes of the January 30, 2012 Executive Committee Meeting

### In Attendance:

A quorum was present.

In attendance were: Doug Tate, Mae Creadick, Ryan Beadle, Alan Coxie, Brad Stark, James Ellis, Bill Christy, Courtney Booth, Tikkun Gottschalk, Carol Goins, Holly Styles, Lynn Davis, Eileen McMinn, Michael Drye and Bar Administrator Lisa-Gaye Hall.

### Minutes & Treasurer's Report:

The January 9, 2012 minutes were reviewed and no changes were made. Ms. McMinn moved to approve the minutes, Mr. Stark seconded and the motion carried unanimously.

Ryan Beadle presented the treasurer's report and reviewed the balance and profit and loss sheets with the committee. Mr. Beadle reported there is little change from last month and we are still running at a slight surplus with our budget.

Ms. Hall explained to the committee we have collected approximately two thirds of bar dues and more are still coming in.

Ms. McMinn moved to approve the treasurer's report, Ms. Styles seconded and the motion carried unanimously.

### Committee Reports:

#### **Finance Committee:**

Mr. Beadle on behalf of the Finance Committee proposed that we remove the paragraph from our financial controls document that addresses an audit, and replace it with one titled "Bond" (attached hereto). Mr. Beadle reviewed with the Executive Committee (EC) the research the Finance Committee (FC) has done regarding bonds. The best option was determined to be provided by Traveler's insurance, available through Insurance Services of Asheville (ISA). Mr. Beadle reviewed this option with the EC and explained the benefits of going with Traveler's.

Mr. Tate asked whether the EC would second the FC's proposal to replace the audit language in the financial controls document with the attached provision titled "Bond." Ms. McMinn seconded the motion of the FC. The EC briefly discussed the motion. It was noted that this change to our financial controls policy would not require the EC to have an audit, but the EC still has the power to have an audit. The motion passed with one member opposed.

Mr. Tate reviewed our policies and the FC's recommendation for using the insurance company, ISA. The Finance Committee has moved that we use ISA, Ms. Creadick seconded. After some discussion regarding the other bond options, the motion to approve ISA passed unanimously.

**CLE Committee:**

Ms. Creadick reported that we have completed our goal of offering 12 hours of affordable CLE to the Bar. We are offering video replays of the professionalism CLE and the LGBT CLE this month. Ms. Hall stated she is advertising those CLE replays in our E-news.

**Communications Committee:**

Ms. McMinn stated there is nothing new to report for this committee.

**Special Events:**

Mr. Coxie reported this committee is currently organizing our spring picnic event. Mr. Coxie recommended that we make the Asheville Tourists baseball event a standing event. The EC agreed that this would be a good recurring event during the summer when the Bar is not usually meeting. The baseball event is currently a line item in our budget.

**Pro Bono Committee:**

Mr. Gottschalk stated the Pro Bono committee and Pisgah Legal Services (PLS) are about to send off nominations for various state pro bono awards. He provided the EC with information regarding the nominees for each award.

**Nominating Committee:**

Mr. Christy will have a report on this committee next month.

**Upcoming Programs:**

Ms. Friesen was not present for this meeting. Mr. Tate noted that the February luncheon will include a discussion of the courthouse renovation, including the new law library, with the architect Mr. Hargrove. The May luncheon will be on mentoring. Mr. Christy has been working towards starting a new mentoring program in the 28<sup>th</sup> JDB. Pro bono awards are scheduled for April and the annual meeting is set for June. We have not yet selected a speaker for the March meeting but Ms. Friesen is making arrangements.

**Other Business:****President's Report**

Mr. Tate stated that PLS Director Jim Barrett contacted him regarding selection of a board member, which must be approved by this committee. Lach Zemp is rotating off of this board. Ann-Patton Hornthal has been nominated to replace Mr. Zemp and is willing to serve on the PLS board.

Ms. Styles moved to approve Ann Patton-Hornthal as a new PLS board member, Mr. Christy seconded and the motion carried unanimously.

Mr. Tate reported that the State Bar Leadership Institute meeting was attended by himself, Ms. Hall, Mr. Christy and Ms. Davis in her capacity as President of the 28<sup>th</sup> JDB Young Lawyer's Division (YLD). The event was very well-attended, and a good opportunity to connect with other Bar members. There was high praise for the 28<sup>th</sup> JDB events, including our recent LGBT CLE. We are one of only two counties in the state that have held such a CLE on lesbian, gay, bisexual and transgender legal issues.

Mr. Tate stated the meeting inspired new ideas for our Bar, such as an annual meeting of former Bar presidents, a solo practitioner bar division, and a senior division of retired and older attorneys. Mr. Tate noted that sixty percent of our Bar is either solo or two-person firms. Ms. Davis also returned from the meeting with ideas for our proposed mentoring program, and it was noted the 28<sup>th</sup> JDB is one of the few bars that has an active YLD. Mr. Tate thanked the EC for sending members of this committee to this event.

Mr. Tate proposed a new policy for a nominal \$15 charge to provide individuals with a copy of our member list. Mr. Tate explained that the State Bar charges approximately \$15 for attorney lists. Since our last meeting we have received two requests for our member list. The funds from this fee would go into non-dues account. Mr. Coxie moved to approve this policy, Mr. Drye seconded and the motion passed unanimously.

### Next Meeting:

The next regular EC meeting will be on \_\_\_\_\_, 2012 at 12:30 in Pisgah Legal Services conference room.

There being no further information coming before the Committee, the meeting was adjourned. These minutes are respectfully submitted on the \_\_\_\_ day of February, 2012.

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M. Mae Creadick